



# GLOBAL PROPERTY SYSTEMS

*Real Estate. Done Differently*

## STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE PURSUANT TO REAL PROPERTY LAW §442-H

Global Property Systems (the "Broker") makes this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location. Please be advised that Broker requires the following prior to working with prospective purchasers of real estate:

1. Prospective buyer clients to show identification at the first meeting.
2. We will require the buyer's agency compensation agreement prior to showing any properties.
3. Requires Pre-approval for a mortgage loan or proof of funds for a cash purchase.

### Acknowledgment of Broker

Broker Signature: \_\_\_\_\_

Name: **Vanessa L. Saunders** MBA MIMC FIREC SRES CIREC PSA CIPS

Title: **NYS Licensed RE Broker/Owner Lic # 10491202606**

### Global Property Systems

The Marquis Building Suites 320-380  
56 Lafayette Avenue, White Plains, NY 10603.

The foregoing document was acknowledged before me this \_\_\_ day of \_\_, 2024 by **Vanessa L. Saunders**, who personally appeared and who proved to me on the basis of satisfactory evidence to be the person subscribed to within this instrument and acknowledged to me that they executed the same in her authorized capacity and that by her signature on the instrument the person acted, executed the instrument.

Notary Public Stephanie White 9-6-2024

